# Appendix D:  ARES Emergency NCS Guidelines

The following text is a guide for calling an emergency activation of the Mecklenburg ARES Net.  This preamble and sample net procedures exist to guide the NCS on how to inform local amateurs that an emergency exists and how to solicit assistance in beginning the resource deployment phase of ARES activation.

There are 3 components the NCS is responsible for conducting: preamble, net operations and net closure.  All 3 components may be handled by different operators due to the length of the ARES activation; however, the acting NCS is responsible for conducting the appropriate phase of the net at the appropriate time during the disaster.  The NCS will receive direction from ARES officials in the local area on when to conduct these procedures.

NCS may use the following procedures when calling a net for an actual emergency or drill:

## A.  PREAMBLE

**"BREAK BREAK.  This is _____(YOUR CALL).  Attention all stations on frequency.  Please stand by for emergency traffic.  I say again....Attention all stations on frequency, please stand by for emergency traffic."**

*(Pause for 5 seconds before proceeding).*

**"This is _____(YOUR CALL) activating the Mecklenburg ARES Net.  This net is being activated due to _____(A DRILL/AN ACTUAL EMERGENCY) involving the Mecklenburg County Amateur Radio Emergency Service.  All stations please stand by for further details."**

*(Pause for 5 seconds before proceeding).*

## B.  NET OPERATIONS

**"Attention all stations on frequency, this is _____(YOUR CALL), net control station for the Mecklenburg ARES Net.  This is _____ (A DRILL/AN ACTUAL EMERGENCY).  This is a directed net.  All stations not connected with the emergency are asked to please stand by.  All member stations are asked to stay on frequency until the close of the net.  Please give your name, call sign, list any emergency or priority traffic and your current availability status when you are polled during roll call.  Stations are asked to check in by the first letter of your call sign suffix."**

**"The communication services of the Mecklenburg ARES unit is requested by _____(REQUESTING AGENCY).  There is _____(VERY BRIEF DESCRIPTION AND LOCATION OF THE INCIDENT).  All stations stand by for roll call."**

*(Pause for 5 seconds).*

"**We will now begin roll call.  Any station with Emergency or Priority Traffic for the net, please call now."**
*(Handle any traffic fitting this description and request assistance from any station on the net to pass this immediately.  Any traffic that is listed with any precedence other than EMERGENCY or PRIORITY traffic hold until later in the net).*

**"We will now continue with activation check ins for stations who can assist with this emergency.  Stations, Alpha through Golf, wishing to check into the Mecklenburg ARES Net please call now"**

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*(Take check-ins for A-G category.  Get any corrections as needed.  Repeat this step once after the first set of check-ins if you have more than one check-in, then proceed to the next category).*

**"Stations H through Q, Hotel through Quebec, please call now"**
*(Take check-ins for H-Q category.  Get any corrections as needed.  Repeat this step once after the first set of check-ins if you have more than one person, then proceed to the next category).*

**"Stations R through Z, Romeo through Zulu, please call now"**
*(Take check-ins for R-Z category.  Get any corrections as needed.  Repeat this step once after the first set of check-ins if you have more than one person, then proceed to the next category).*

**"One last call for any station, any call sign available for Mecklenburg ARES Net activation, please call now".**
*(Take check-ins for A-Z category.  Get any corrections as needed.)*

*(Now acknowledge all check-ins with their status.  Take no visitors for the net.  If someone just is checking in but is not participating direct them to please stand by.  Inform all stations again that you only need stations who can assist with emergency communications.*

**"All stations please stand by for further instructions.  This is _____(YOUR CALL), net stand by."**

*Following the roll call, an EC, AEC, DEC or SEC will take over the net and direct resources to their assigned locations.  They may also request some stations on the net to telephone other stations for additional resources are needed.*

*Take directions from here on out from the EC or AEC.   Most likely the EC or AEC will handle things from here.  If they request you to resume control of the net, they will provide instructions. Some things you may need to do is continue handling the net as needed after mobilization and perform any specific tasks that are needed by the requesting agency.  Always handle all incoming or outgoing EMERGENCY or PRIORITY traffic on an as-needed immediate basis.)*

## C.  NET CLOSURE

*(NCS has resumed control of the net.)*

"**This is _____(YOUR CALL).  I would like to thank all stations for participating in the net.  This repeater is now returned to normal amateur operation.  _____(YOUR CALL) clear."**

(Go home.  Nice job!).

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### Simulated Emergency Test  -  2014
### Resource Net Operation

CQ..CQ..CQ..   Attention all stations.  This is the Mecklenburg ARES (Amateur Radio Emergency Service) Net, activated in support of the 2014 **S**imulated **E**mergency **T**est.  This is (your call) and my name is (name).  The **S E T** is a drill.  This drill is expected to continue throughout the morning.

This is a directed net sponsored by the Mecklenburg **A**mateur **R**adio **E**mergency **S**ervice.   This is a resource net for **S E T** activities.  *All stations* are cordially invited to check in. When checking in, tell Net Control (1) the Year when you were first licensed, (2) your Emergency Power status, and (3) if you can participate in this morning's **S E T**.  If this repeater fails, the net will transfer to the 145.290 (down 600)(tone 118.8) repeater.  If that occurs, all stations please check in with both nets.

** First, any stations with traffic, please call (your call) …
    (Net Control lists any traffic.  Handle EMERGENCY or PRIORITY traffic now.
      Routine traffic is handled following roll call).

|: ** Again this is (your call) with the Simulated Emergency Test Resource Net.  All stations please check in.  Give net control your availability to participate in this **S E T** .  If you become available again throughout the
morning please check in again.  All stations indicate: the Year you were first licensed,   and your Emergency Power Status.

** Roll Call Begins. Using the first letter of your call sign suffix:

        Stations A thru H   Alpha thru Hotel   call now…

        Stations I thru Q   India thru Quebec   call now…

        Stations R thru Z   Romeo thru Zulu   call now…

** This is (your call) are there any additional stations for the **S**imulated **E**mergency **T**est ?

    (Handle any traffic, announcements, or other net items here)

** This is (your call) .  Please monitor this repeater for

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further S E T
activity and instructions. Net please stand by.

    (Periodically return to the **"|:"** above, and repeat the call for
    additional stations to check in.)


Final NET Closure:
**  This is (your call) thanking all stations for participating in
the 2014 Simulated Emergency Test.  Also Thank You to our local
repeater sponsors.
This repeater is now returned to normal Amateur operation.
(Your call) Clear   and  73  all.